

## YEAR 5 - 6 PARENT PAYMENT ARRANGEMENTS

Dear Parent

Greenhills Primary School is looking forward to another great year of teaching and learning and would like to advise you of Greenhills Primary School's parent payment arrangements for 2021.

Please find the fee schedule for Year 5 - 6 attached. Please complete this form and return to the school by 30<sup>th</sup> November so the school can prepare accordingly.

Greenhills Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. On an annual basis School Council reviews the budget and sets the level of essential and voluntary financial contributions required from parents' to meet the needs for the next school year. We understand that 2020 has been very challenging and that many families have had to make significant stretches to their household budgets. As such, following careful consideration, School Council has decided to keep our 2021 Parent Payments the same cost as they were in 2020.

Greenhill's Primary School's income is currently funded from two sources:

- The Department of Education & Training (DET) Student Resource Package (SRP) pays teaching staff, administration and the provision of facilities in connection with instruction of the standard curriculum program.
- The essential and voluntary contributions from our parents' which are a major source and significant component of our educational and school program funding.

## GENERAL INFORMATION ABOUT PARENT PAYMENTS

### Student Booklists

Parent's/guardians order their child's booklist online with OfficeMax/WINC. See enclosed OfficeMax/WINC online ordering instructions.

### Excursions

This payment is for activities (excursions and incursions) associated with instruction that students are asked to attend during the 2021 year, such as; travel, entry fees etc.

### Interschool Sport

Interschool sport provides students in Grade 5 & 6 with the opportunity to participate in an enjoyable sport competition which is played between schools. The program enhances the physical activity component of the school's health and wellbeing curriculum. The charge covers all weekly transport costs for both summer and winter games. The amount is averaged across all students, therefore no refunds for sickness or absence will be possible due to the commitment to the bus companies.

## Financial Support for Families

Greenhills Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Access to **State Schools' Relief** Committee support for clothing/uniforms.
- the **Camps, Sports and Excursions Fund**, which provides payments for eligible students to attend camps, sports and excursions.
- **KidsAssist Education**, provides financial support for parents and guardians. Visit DVCS Head Office in Greensborough Plaza or a leaflet is available at the School office.
- School Council supported **Parent support fund** – Voluntary funding from Greenhills parents to support Greenhills families that are experiencing financial hardship.

If you are experiencing hardship or financial difficulties and are unable to make any type of school payment including those listed in this letter, please contact James Penson (nominated parent payment contact person) at the school to discuss options including an alternative payment plan. These conversations are always kept confidential.

## Payment Methods

Payments are due by 15th March 2021, however we welcome payments before Friday 11th December or at the start of Term One next year to ensure we have the funds to support our core programs.

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Greenhills Primary School. We offer a variety of payment methods, payments can be made via:

Termly Instalments | Qkr | Chq | Credit Card | BPAY

## Refunds

Refer to the Schools Refund policy available on the School website.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'JP'.

James Penson  
Principal

Irena Fainberg  
School Council President

## FEE SCHEDULE – YEAR 5 - 6

### Greenhills Primary School 2021 Parent Payment Charges – Year 5 - 6

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Greenhills Primary School also continues to welcome your voluntary contributions for 2021

Please complete this form and return Page 5 to the school by 30<sup>th</sup> November so the school can prepare accordingly.

#### Essential Student Learning Items

This amount includes all of the items that students take possession of, materials and consumables they use and specific curriculum related activities that student participate in including Art, Italian, Music and Physical Education. It has been maintained at the same cost as per last year. Costs have been broken down into the following areas:

Essential Student Learning Items	Amount
Student Booklist	NA (online order through Winc)
Consumables for Literacy, Numeracy & Inquiry: Paper, sticky tape, glue, materials and ingredients for science experiments	105.00
Consumables for Specialist Subjects – Art, Music, Italian & PE: Clay, paint, cardboard, paper, coloured paper, PVA glue, pastels, sticky tape.	50.00
ICT & Online Subscriptions: Seesaw, PAT Testing, Online reading programmes.	35.00
Excursions	70.00
Interschool sport	160.00
<b>TOTAL</b>	<b>\$ 420.00</b>

#### OPTIONAL ITEMS

These are items, activities or services that are optional and are offered on a user-pays basis and which parents/guardians may choose whether their child accesses or participates in, for example: Netbook Lease Program (Years 5 & 6), Religious Instruction, Instrumental Music Tuition, Choir Program etc.

## Voluntary Contributions

Greenhills Primary School continues to welcome your voluntary contributions to support our school, these payments are incredibly important for our school. In 2020 we received voluntary payments from over 40% of our families. This assisted us to ensure our facilities and grounds were well maintained, purchase valuable learning resources in maths, literacy, Library and ICT resources including iPads and Netbooks.

For 2021, we recommend the following voluntary contributions:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family			Amount
<b>Subject Contribution fund:</b>  Provides support to our classroom and specialist programs. The purchase of reading resources, class sets of books, reference materials and maintenance of ICT hardware and software is critical to our goal for all students to find their love of learning.	No	\$50	\$70	\$100	
<b>Building Fund:</b>  School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund	Yes	\$50			
<b>Family Support Fund:</b>  School Council has established a Parent Support fund. Voluntary payments used to support Greenhills families that are experiencing financial hardship. Donations used to cover excursion payments and provide essential education supplies to families in need.	No	\$25	\$50	\$100	
TOTAL					\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Name of Student \_\_\_\_\_ Year \_\_\_\_\_

Please return this form to the School office by 30<sup>th</sup> Novemeber

Parent Payment Charges	Amount
Essential Student Learning Items	\$420.00
Optional Items	-
Voluntary financial contribution:	
Subject Contribution Fund	
Building Fund (Tax deductible)	
Family Support Fund	
<b>Sub -total</b>	
Deduct - Financial Support:	
Camps, Sport and Excursion Fund \$125 per student for eligible families	
<b>Total</b>	

## Payment Options

☐ Term instalments Due: Term 1 (28/01/2021 -05/02/2021) Term 2 (19/04/2021 - 23/04/2021)  
Due: Term 3 (12/07/2021 -16/07/2021) Term 4 (04/10/2021 - 08/10/2021)

\*Calculate Total, divide by 4 = Instalment amount (e.g. \$340/4= \$85) Instalment amount \$ \_\_\_\_\_

- ☐ Qkr
- ☐ BPAY (please contact the office for your unique BPAY reference number)
- ☐ Cheque
- ☐ Credit Card (please complete the "payment by card" section below)

PAYMENT BY CREDIT CARD:		
Cardholder name:		
Debit amount:	Payment in full	\$
	Instalment	\$
Card type:	Visa <input type="checkbox"/> Mastercard <input type="checkbox"/>	
Card number:		
Expiry date:		
Cardholder signature:		